



# 2010 TRAINING TIMETABLE

Microsoft, MYOB and Bookkeeping Training from Beginners to Advanced

Last Updated 19th April, 2010

	Mon	Tues	Wed	Thurs	Fri	Sat
July	5th *	6th *	7th	8th	9th *	10th *
	12th *	13th *	14th	15th *	16th *	17th *
	19th	20th	21st	22nd	23rd	24th
	26th	27th	28th	29th	30th	
August	2nd	3rd	4th	5th	6th	7th
	9th	10th	11th	12th	13th	14th
	16th	17th	18th	19th	20th	21st
	23rd	24th	25th	26th	27th	28th
	30th	31st				
September	6th	7th	8th	9th	10th	11th
	13th	14th	15th	16th	17th	18th
	20th	21st	22nd	23rd	24th	25th
	27th *	28th *	29th	30th *		
October	4th	5th	6th	7th	8th	9th
	11th	12th	13th	14th	15th	16th
	18th	19th	20th	21st	22nd	23rd
	25th	26th	27th	28th	29th	30th
November	1st	2nd	3rd	4th	5th	6th
	8th	9th	10th	11th	12th	13th
	15th	16th	17th	18th	19th	20th
	22nd	23rd	24th	25th	26th	27th
	29th	30th				
December	6th	7th	8th	9th	10th	11th
	13th	14th	15th	16th	17th	18th
	20th	21st	22nd	23rd	24th	25th
	27th	28th	29th	30th	31st	

KEY
Certificate IV Bookkeeping
Excel 2007
MYOB
Outlook 2007
Powerpoint 2007
Word 2007

Courses subject to change without notice.

\* School Holidays

Exact Business Solutions Pty Ltd ABN:12 114 710 388

Tel: (02) 8002 2299 Fax: (02) 9423 6975 www.exact-business-solutions.com.au  
Suite 3, The Belvedere, Menai Metro, 82-90 Allison Crescent, Menai NSW 2234